



## January, 2011 Update

PIM Champions in each school board receive regular updates of PIM related activities from the PIM taskforce. This is the PIM Champion update for January, 2011. Previous updates can be found on the PIM website [www.pimedu.org](http://www.pimedu.org).

### Privacy Has its Own Day

Click on the link for information on [Data Protection and Privacy Day](#)

### PIM Taskforce Mandate

In the December PIM update, we mentioned that the PIM taskforce is approaching the end of its three year mandate which is presently scheduled for August, 2011. We also shared that the taskforce is considering possible future courses of action for the sustainability of the initiative. If you have comments or suggestions regarding the future of the PIM initiative, please e-mail either of the taskforce co-chairs Gina Coish at [Gcoish@scdsb.on.ca](mailto:Gcoish@scdsb.on.ca) or Erica vanRoosmalen at [vanRoosmalenE@hcdsb.org](mailto:vanRoosmalenE@hcdsb.org).

Thank you.

### Did You Know?

A youth who has been found guilty of an offence at youth justice court may be assigned a Probation Officer who has the authority and responsibility under the Youth Criminal Justice Act to prepare a pre-sentence report in respect of the young person and to submit the report to the court.

Under Section 40 (2) vii of the Act, this report can contain information about school attendance as well as their performance record. A pre-sentence report, often written by a Probation Officer, contains information about the youths' personal life including family, school and employment. This report is submitted to the judge to assist determine the appropriate sentence.

The Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) under Section 32 (e) obligates schools to release information to a Probation Officer because the Youth Criminal Justice Act is the greater authority effectively trumping MFIPPA. Where it is a condition of a probation bail order, the Probation Officer, under the authority of the YCJA, is responsible to ensure the student is attending school; more reason to provide access.

Before immediately providing access to school records, you ought to check the credentials of the Probation Officer. Keep a record of what was copied, when, and by whom but do not file it in the OSR. Any record about a student that relates in any way with the YCJA must be kept confidential and destroyed by the Principal when no longer required.

## What's New on the PIM Website

During the month of December we received over 7500 hits on the PIM website.

The January PIM Champion update will be available in the "News" section of the site in early February.

## What's Hot on the PIM Website

This past month the top three items that were accessed in the PIM toolkit were:

Third-party Agreements for Outsourced Services

<http://www.pimedu.org/files/toolkit/PIMprotection12.pdf>

Model Classification and Retention Scheme for School Districts

<http://www.pimedu.org/files/toolkit/PIMdatamanagement7.pdf>

Privacy Impact Assessment Comprehensive Assessment

<http://www.pimedu.org/files/toolkit/PIMrisk8.pdf>

## Links of Interest

There are many regularly published news items and journal articles related either directly or indirectly to privacy and information management issues in the education sector. Below are links to a few recent items that may be of interest to PIM Champions. While we strive to include mainly Ontario sources, relevant Canadian and foreign sources are also included for your information.

New teacher guide to promote Freedom of Information and Protection of Privacy for classrooms (ON)

<http://www.ipc.on.ca/english/Resources/News-Releases/News-Releases-Summary/?id=1009>

More Calls for Privacy by Design Expected (CA)

[Full Story](#)

To access PIM resources or for more information please visit the PIM website at [www.pimedu.org](http://www.pimedu.org)