



## February, 2010 Update

**PIM Correspondence** - PIM Champions in each school board receive monthly e-mail updates of PIM related activities from the taskforce. This is the PIM Champion update for February, 2010. Previous updates can be found on the PIM website.

### PIM Resources and Activities

#### Privacy Posters

The Simcoe County District School Board and the Halton Catholic District School Board collaborated on a series of posters that highlight privacy, confidentiality and security of personal information. These posters are worth a thousand words and will go a long way to raising staff awareness on privacy issues. The boards have agreed to share the posters with all Ontario School Boards through the PIM taskforce. They will be translated into French and each board will receive a couple of sets of printed posters (19 in total) compliments of the taskforce.

The terms of use for the stock images do not allow for distribution of the electronic file; however if you would like to purchase additional prints contact Gina Coish at [gcoish@scdsb.on.ca](mailto:gcoish@scdsb.on.ca).

#### MISA Privacy Day

On Thursday February 11<sup>th</sup> the London Region and on Friday March 5<sup>th</sup> the Toronto Regional MiSA Professional Network Centres are hosting member board participation in a one day workshop focusing on privacy and information management issues; specifically, examining privacy breaches, using access matrices, staff roles and responsibilities and best practices in the area of policies and procedures using the PIM toolkit as a guide.

The day begins with Kimberley Ishmael, legal counsel from Keel Cottrelle LLP leading a session entitled "Examination of a Breach." This session focuses on what to do when a breach occurs, the proper steps to follow and an exploration of how breaches have been handled by other Ontario institutions. MiSA leads, PIM Champions, members of the board's cross-organization PIM team as well as I.T., Student Success, Special Education and other academic and paraprofessional staff have all been invited to this workshop.

Session on the "Examination of a Breach" and the "Access Matrix" are being recorded and will be posted on the PIM website for under the resource section.

#### Upcoming Taskforce Resources

The work on the PIM Capacity Building Framework, drafted by participants from twenty school boards in December is presently being reviewed by members of the taskforce and is planned for release before the March update. This resource was designed to support boards in their implementation of the PIM toolkit.

## **What's New on the PIM Website**

A link to the Ontario Privacy Commissioner's recent order on encrypting mobile devices

The January 18, 2010 update from the PIM taskforce to school board PIM Champions

## **Links of Interest**

There are many regularly published news items and journal articles, related either directly or indirectly, to privacy and information management issues in the education sector. Below are some links to a few recent items that may be of interest to PIM Champions.

Teacher Records Stolen (ON)

<http://www.cbc.ca/canada/toronto/story/2010/01/27/teachers-laptop-data494.html>

Student Privacy (U.S.)

<http://www.insidehighered.com/news/2010/02/01/ferpa>

Identity Theft (U.S.)

<http://irvingblog.dallasnews.com/archives/2010/02/woman-sentenced-to-34-years-fo.html>

To access PIM resources or for more information please visit the PIM website at [www.pimedu.org](http://www.pimedu.org)